

LLANDOUGH
PRIMARY SCHOOL



ANNUAL GOVERNING BODY REPORT 2025 – 2026



Prepared By
**LLANDOUGH
PRIMARY SCHOOL
GOVERNING BODY**



A Message from the Governing Body

Dear Parents and Carers,

On behalf of the Governing Body of Llandough Primary School, we are pleased to present our Annual Report for the 2025–2026 academic year.

This has been a busy and, in some respects, challenging year for the school. Throughout the year, governors have worked closely with the Headteacher, staff and wider school community to support the continued development of Llandough Primary and, above all, to ensure that the education, safety and wellbeing of our pupils remain at the heart of every decision.

Governors have continued to monitor the school's improvement priorities, curriculum, safeguarding arrangements, provision for pupils with Additional Learning Needs (ALN), finances and communication with families. We have also had opportunities to see the school in action and to hear directly from pupils about their experiences.

We would like to thank all members of staff for their commitment and hard work throughout the year. We would also like to thank parents, carers, pupils and the wider community for their continued support.



Our Governing Body



At the beginning of the academic year, Mr A. Hannaway was re-elected as Chair of Governors and Mr M. Stanyard-Jones as Vice Chair. The Governing Body also welcomed Ms Sian Woodward as a new parent governor.

In January, we were delighted to welcome two further members, Ms Abigail Streeter and Mr Leon Stanyard-Jones, as community governors.

At the final full Governing Body meeting of the year, governors said farewell to Mrs Barrowclough following eight years of service and to Mr Hannaway following four years on the Governing Body. The school and Governing Body expressed their sincere thanks for the time, support and commitment they have both given to Llandough Primary.

Governors have continued to undertake training during the year, including induction, data, safeguarding, information governance and Religion, Values and Ethics training, helping members to carry out their responsibilities effectively.

School Improvement

A significant part of the Governing Body's work is to monitor the progress of the School Improvement Plan. The school identified four priorities for 2025–2026:

- *To improve the quality of provision within the Health and Wellbeing Area of Learning and Experience.*
- *To distribute leadership roles and responsibilities effectively amongst staff, with a positive impact on teaching, learning and experience*
- *To refine assessment methods and embed new practices to support teaching and learning within Languages, Literacy and Communication and Maths and Numeracy.*



Governors have monitored progress against these priorities throughout the year. By January, progress was continuing across the School Improvement Plan, including collaborative work.

The Curriculum Committee reported a stronger whole-school approach to the curriculum, with good practice evident across the school. Governors were also pleased to hear that the School Improvement Officer was positive about the progress being made and that changes to the school's mathematics programme introduced in September were working well.

Governors have also had opportunities to become more closely involved in school life, including visiting lessons and engaging with staff and pupils.



Pupil Voice and Enrichment

One of the highlights of our meetings has been hearing directly from our pupils.

At the October meeting, governors watched a video prepared by members of the School Council sharing their plans for the year. In January, Year 6 pupils demonstrated their broadcasting skills through the school's radio station, Ysgol Beats. Their enthusiasm was wonderful to see and provided governors with a valuable insight into pupil voice and the experiences available at Llandough.

The school has continued to provide a range of opportunities beyond day-to-day classroom learning. Children have been involved in educational visits, music and other enrichment activities. In May, pupils from Years 4–6 participated in a chess tournament involving five schools from Penarth, which was thoroughly enjoyed by those taking part. Music provision has also developed positively, with increasing numbers of pupils taking up guitar and piano lessons.

The year was also due to conclude with a dedicated sports week involving a range of outside organisations and activities for pupils.



Attendance

During the year, the Governing Body reviewed the school's approach to holidays taken during term time.

Following consideration of Local Authority guidance and practice across other schools in the Vale, governors approved a revised attendance policy. From 1 September 2026, holidays taken during term time will no longer be authorised. Parents were given advance notice of this change during the academic year.

The Governing Body appreciates that family holidays during school holiday periods can be considerably more expensive. However, regular attendance is important to children's learning and progress, and the revised approach brings the school's policy into line with Local Authority guidance.

Llandough Primary continues to benefit from collaboration with other schools.

The school is part of both the Penarth and St Cyres clusters, providing opportunities for school-to-school working and sharing good practice.

During the year, staff also participated in a cluster INSET day. These collaborative professional-development opportunities have proved beneficial and have included areas such as curriculum development.

This collaboration supports the school's commitment to continually developing teaching and learning.



Additional Learning Needs

Supporting children with Additional Learning Needs has remained an important priority. In January 2026, the school was supporting 25 pupils with identified additional learning needs. Nine pupils had Individual Development Plans in place, with a further sixteen pupils on the ALN pathway receiving monitoring and support.

The Governing Body recognises both the importance and the considerable financial implications of providing appropriate support. Additional one-to-one support is required for some pupils, and the school has continued to work with the Local Authority and seek specialist provision where mainstream provision is not able to meet a child's needs.

Governors and school leaders remain committed to ensuring that decisions about resources take account of pupils' safety, wellbeing and educational needs.

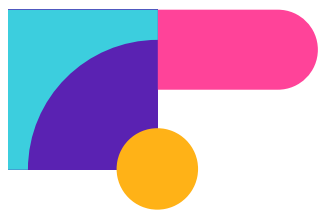
Safeguarding and Wellbeing

Safeguarding remains a standing item at Governing Body meetings and continues to be treated as a fundamental responsibility of the school.

During the autumn term, the school successfully completed both lockdown and fire drills. Safeguarding matters have continued to be monitored throughout the year, with appropriate liaison with families, specialist services and the Local Authority where necessary.

Governors have also continued to undertake safeguarding training to ensure that they understand their responsibilities and can provide appropriate challenge and oversight.





School Finances

The financial position of the school has been one of the most significant challenges facing the Governing Body this year.

At the beginning of the academic year, the school reported a deficit budget of approximately £280,000 and had submitted a recovery plan to the Local Authority. Staffing savings had already been made, although governors were mindful that further reductions could affect interventions and support available to pupils.

By January, the reported deficit stood at £226,000. A significant financial pressure was the cost of Learning Support Assistant provision, particularly agency staff required to provide support for pupils with ALN. Governors were advised that further savings could not easily be made without potentially affecting pupils' wellbeing.

When governors considered the 2026–2027 budget in May, the position had become considerably more challenging.

The Governing Body carefully considered proposed savings and the school's recovery plan. Governors were particularly concerned about ensuring sufficient resources remained available for essential repairs and pupil support. Following discussion, governors agreed that the recovery plan for the Local Authority.

Governors agreed the 2026–2027 budget and recovery plan for submission to the Local Authority while also expressing concern about whether some of the required savings were realistic.

Despite these considerable financial pressures, the school has continued to seek additional sources of funding. Income generated through the school shop, PTA fundraising and external grants has helped provide equipment and resources for pupils.

The Governing Body will continue to monitor the financial position closely and work with the Headteacher and Local Authority to protect the quality and safety of provision for our children.

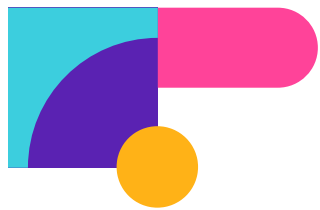


Outturn Report 24-25

Budget Monitoring Parent DC Report

Parameters								
Period Name	2025/P12							
Budget Name	VOG 2526 RE							
Parent Cost Centre	101137 Llandough Primary							
Parent Detail	REVO Revenue							
Cost Centre	Cost Centre Description	Detail 2 Level Up	Detail 2 Level Up Description	Detail	Detail Description	Annual Budget	Period Actual	YTD Actual
101137	Llandough Primary							
101137	Llandough Primary	80001	Employees					
101137	Llandough Primary	80001	Employees	10000	Full Time Teachers	552,230.00	44,756.43	605,814.35
101137	Llandough Primary	80001	Employees	10005	Teaching ALN	27,960.00	4,025.46	28,170.05
101137	Llandough Primary	80001	Employees	10007	Supply Teachers	221.00	568.95	1,706.72
101137	Llandough Primary	80001	Employees	10012	Learning Support Assistants	46,045.00	2,501.00	46,618.43
101137	Llandough Primary	80001	Employees	10024	Midday Supervisors	11,184.00	533.21	6,400.22
101137	Llandough Primary	80001	Employees	10026	Canteenists	22,921.00	1,811.95	23,743.64
101137	Llandough Primary	80001	Employees	10036	Maternity Pay	0.00	368.99	14,179.23
101137	Llandough Primary	80001	Employees	10038	Clerks To Governor	1,000.00	101.06	1,212.84
101137	Llandough Primary	80001	Employees	10076	WG - LAEG School Standards Teaching	0.00	0.00	0.01
101137	Llandough Primary	80001	Employees	10134	Breakfast Club Assistant	12,105.00	1,138.36	13,004.76
101137	Llandough Primary	80001	Employees	10201	Admin & Clerical General	44,984.00	4,023.95	45,257.32
101137	Llandough Primary	80001	Employees	17107	Supply Teachers - Agency Staff	87,000.00	8,432.36	83,946.93
101137	Llandough Primary	80001	Employees	17108	Long Term Supply Teachers - Agency Staff	0.00	228.46	18,413.14
101137	Llandough Primary	80001	Employees	17110	Long Term Supply Non Teaching - Agency Staff	0.00	0.00	234.33
101137	Llandough Primary	80001	Employees	17112	LSA - Agency Staff	83,505.00	84,603.15	192,036.10
101137	Llandough Primary	80001	Employees	17121	Non Teaching Supply - Agency Staff	3,610.00	0.00	0.00
101137	Llandough Primary	80001	Employees	18030	Long Service Award	0.00	0.00	250.00
101137	Llandough Primary	80001	Employees	18019	Professional Fees (Staff)	12.00	0.00	0.00
101137	Llandough Primary	80001	Employees	18031	Apprenticeship Levy	68.00	2.03	35.99
101137	Llandough Primary		Sub Total	Employees		892,845.00	103,116.76	1,061,053.26
101137	Llandough Primary	80005	Premises					
101137	Llandough Primary	80005	Premises	20000	Repairs & Maintenance - Internal Contracts	16,300.00	255.80	3,128.52
101137	Llandough Primary	80005	Premises	20001	Repairs & Maintenance - External Contracts	12,800.00	1,124.46	16,801.10
101137	Llandough Primary	80005	Premises	20030	Security Measures - Internal Contracts	310.00	149.28	325.12
101137	Llandough Primary	80005	Premises	21001	Electricity	19,000.00	1,314.17	15,509.54
101137	Llandough Primary	80005	Premises	21002	Gas	6,650.00	1,108.34	3,718.15
101137	Llandough Primary	80005	Premises	21400	Rates	14,342.00	0.00	14,342.00
101137	Llandough Primary	80005	Premises	21408	Water Rates	3,112.00	0.00	0.00
101137	Llandough Primary	80005	Premises	21501	Water - Metered Supplies	0.00	0.00	3,350.76
101137	Llandough Primary	80005	Premises	24003	Refuse Collection/Bulk Containers	3,060.00	393.98	3,017.66
101137	Llandough Primary	80005	Premises	24006	Household & Toilet Requisites	8,000.00	926.61	6,562.49
101137	Llandough Primary	80005	Premises	24008	Contact Cleaning	32,132.00	2,677.64	32,183.36
101137	Llandough Primary		Sub Total	Premises		115,306.00	8,994.48	98,940.70
101137	Llandough Primary	80010	Transport					
101137	Llandough Primary	80010	Transport	35001	Car/Alices - Teaching Staff	130.00	0.00	0.00
101137	Llandough Primary	80010	Transport	35002	Travel Expenses - Staff	38.00	0.00	0.00
101137	Llandough Primary		Sub Total	Transport		168.00	0.00	0.00
101137	Llandough Primary	80015	Supplies & Services					
101137	Llandough Primary	80015	Supplies & Services	40005	Portable Appliance Testing	0.00	450.00	450.00
101137	Llandough Primary	80015	Supplies & Services	40006	Teaching Materials	24,340.00	3,536.02	26,113.89
101137	Llandough Primary	80015	Supplies & Services	41000	General Printing & Stationery	6,870.00	716.79	8,100.36
101137	Llandough Primary	80015	Supplies & Services	42015	Medical Fees	80.00	0.00	80.00
101137	Llandough Primary	80015	Supplies & Services	42044	Licences General	4,185.00	1,713.95	3,410.55
101137	Llandough Primary	80015	Supplies & Services	42045	General Expenses	1,275.00	0.00	426.51
101137	Llandough Primary	80015	Supplies & Services	42134	Penalty and Absence transaction fees	10.00	0.00	1.87
101137	Llandough Primary	80015	Supplies & Services	43000	Hardware Purchase	5,365.00	173.62	4,571.40
101137	Llandough Primary	80015	Supplies & Services	43003	Software Licence Fees	302.00	628.31	628.31
101137	Llandough Primary	80015	Supplies & Services	43008	Telephones	1,000.00	0.00	0.32
101137	Llandough Primary	80015	Supplies & Services	43014	Postages	9.00	220.00	71.00
101137	Llandough Primary	80015	Supplies & Services	43025	Software Maintenance	192.00	0.00	0.00
101137	Llandough Primary	80015	Supplies & Services	43505	Training Expenses	0.00	0.00	149.73
101137	Llandough Primary	80015	Supplies & Services	43508	Clerks To Governor	20.00	0.00	7.20
101137	Llandough Primary	80015	Supplies & Services	45025	TV & Radio Licences & Rentals	17.00	0.00	0.00
101137	Llandough Primary	80015	Supplies & Services	45071	Gasworks & Burning	85.00	0.00	143.00
101137	Llandough Primary	80015	Supplies & Services	45138	Breakfast Club Resources	4,214.00	899.81	4,473.27
101137	Llandough Primary		Sub Total	Supplies & Services		48,278.00	6,118.50	48,540.41
101137	Llandough Primary	80025	Transfers To/From Reserves					
101137	Llandough Primary	80025	Transfers To/From Reserves	45077	Deficit Budget	-208,608.00	0.00	0.00
101137	Llandough Primary		Sub Total	Transfers To/From Reserves		-208,608.00	0.00	0.00
101137	Llandough Primary	80030	Cont to Capital Outturn					
101137	Llandough Primary	80030	Cont to Capital Outturn	46020	Cont to Capital Outturn	0.00	145.26	145.26
101137	Llandough Primary		Sub Total	Cont to Capital Outturn		0.00	145.26	145.26
101137	Llandough Primary	80035	Internal Recharges Expenditure					
101137	Llandough Primary	80035	Internal Recharges Expenditure	65017	Payroll Service Unit	3,258.00	0.00	3,258.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65019	LMS Service Unit	2,328.00	0.00	2,328.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65020	Human Resources Service Unit	5,112.00	0.00	1,211.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65029	Grounds Maintenance Costs (Internal)	0.00	4,985.55	4,985.55
101137	Llandough Primary	80035	Internal Recharges Expenditure	65039	Education	0.00	0.00	400.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65042	Schools ICT Service Unit	5,730.00	0.00	5,730.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65045	Long Term Sick Internal Recharge	17,162.00	0.00	17,162.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65048	Maternity Scheme	3,958.00	0.00	3,958.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65049	Licence Fees Charge (Internal)	1,711.00	0.00	3,618.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65051	School Advertising Scheme	288.00	0.00	287.37
101137	Llandough Primary	80035	Internal Recharges Expenditure	65051	Transact Charges (Internal)	90.00	0.00	130.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65056	County Parks Costs (Internal)	99.00	0.00	98.40
101137	Llandough Primary	80035	Internal Recharges Expenditure	65133	GPW Recharge SLA	735.00	0.00	735.00
101137	Llandough Primary	80035	Internal Recharges Expenditure	65141	School Trip Insurance	190.00	0.00	189.14
101137	Llandough Primary		Sub Total	Internal Recharges Expenditure		42,761.00	4,985.55	48,111.86
101137	Llandough Primary	80065	BFCC Expenditure					
101137	Llandough Primary	80065	BFCC Expenditure	68011	BFCC Charge for Staff Meals	0.00	19.25	77.00
101137	Llandough Primary		Sub Total	BFCC Expenditure		0.00	19.25	77.00
101137	Llandough Primary	80100	Government Grants					
101137	Llandough Primary	80100	Government Grants	70033	Education Workforce Council - NGT Induction and IPD	-1,047.00	0.00	-2,155.26
101137	Llandough Primary	80100	Government Grants	70153	WG - LAEG Equity: POG	-46,289.00	0.00	-46,289.14
101137	Llandough Primary	80100	Government Grants	70158	WG - LAEG Reform: ALNCD Support	0.00	2,197.94	-2,197.94
101137	Llandough Primary	80100	Government Grants	70159	WG - LAEG - Transition Funding for SIP Programme	0.00	0.00	-2,452.83
101137	Llandough Primary	80100	Government Grants	70162	WG - LAEG Equity: POG CLA	1,094.00	0.00	-1,094.25
101137	Llandough Primary	80100	Government Grants	70195	WG - LAEG School Standards: Schools & EOTAS	-92,037.00	0.00	-92,036.64
101137	Llandough Primary	80100	Government Grants	70205	WG - LAEG Reform: Professional Learning Schools	-5,787.00	0.00	-5,787.00
101137	Llandough Primary	80100	Government Grants	70293	WG - LAEG Reform: Curriculum Reform Schools	-2,837.00	0.00	-2,836.69
101137	Llandough Primary	80100	Government Grants	70299	WG - Teachers Pay award - LA Education Grant	-3,159.00	0.00	-3,158.62
101137	Llandough Primary	80100	Government Grants	70331	WG Pay and Pensions Grant	0.00	0.00	-4,218.00
101137	Llandough Primary	80100	Government Grants	70350	WG - LAEG Reform: ALN Implementation, Quality & Delivery (ph	-5,036.00	0.00	-7,444.14
101137	Llandough Primary	80100	Government Grants	70378	WG - LAEG School Standards: Early Education	-6,148.00	0.00	-6,147.86
101137	Llandough Primary	80100	Government Grants	70392	WG - LAEG - Demand Led: UPPSM	0.00	380.89	-2,507.14
101137	Llandough Primary		Sub Total	Government Grants		-162,914.00	2,578.83	-174,835.51
101137	Llandough Primary	80115	Customer Receipts					
101137	Llandough Primary	80115	Customer Receipts	71025	Mail Income (bagin)	0.00	28.00	42.85
101137	Llandough Primary	80115	Customer Receipts	71015	Cont To Vals & Recreation Exp	0.00	0.00	-138.00
101137	Llandough Primary	80115	Customer Receipts	71038	Insurance Claims	0.00	0.00	-999.16
101137	Llandough Primary	80115	Customer Receipts	71039	Other Life and Bodily Services	-225.00	0.00	-225.00
101137	Llandough Primary	80115	Customer Receipts	71050	Donations	0.00	0.00	-8,971.40
101137	Llandough Primary		Sub Total	Customer Receipts		-225.00	28.00	-10,428.61
101137	Llandough Primary	80130	Internal Recharges Income					
101137	Llandough Primary	80130	Internal Recharges Income	76032	ALN Support for Schools Recharge	0.00	1,390.16	2,481.06
101137	Llandough Primary	80130	Internal Recharges Income	76033	Education	0.00	0.00	-410.23
101137	Llandough Primary	80130	Internal Recharges Income	76038	Long Term Sick Scheme Recharge	0.00	-38,667.47	-38,667.47
101137	Llandough Primary	80130	Internal Recharges Income	76036	Schools Maternity Scheme	0.00	-14,179.23	-14,179.23
101137	Llandough Primary	80130	Internal Recharges Income	76205	Schools Emotional Wellbeing grants Recharge Income	0.00	0.00	-1,050.00
101137	Llandough Primary	80130	Internal Recharges Income	76212	Grant Recharge Income Children and Communities Grant	0.00	0.00	200.00
101137	Llandough Primary	80130	Internal Recharges Income	76216	School Enrichment Activities Recharge Income	0.00	-1,287.39	-1,287.39
101137	Llandough Primary	80130	Internal Recharges Income	76217	L & S Directorate Contribution to School Balances Income	0.00	-7,114.02	-7,114.02
101137	Llandough Primary		Sub Total	Internal Recharges Income		0.00	-42,839.07	-45,790.40
101137	Llandough Primary	80140	BFCC Income					
101137	Llandough Primary	80140	BFCC Income	78004	BFCC SLA Rebate	0.00	0.00	0.00
101137	Llandough Primary		Sub Total	BFCC Income		0.00	0.00	0.00
101137	Llandough Primary		Cost Centre Total			728,211.00	79,895.90	1,025,814.17
101137	Llandough Primary		Report Total			728,211.00	79,895.90	1,025,814.17





Looking Ahead

As we look towards the next academic year, our focus remains firmly on ensuring that Llandough Primary continues to be a welcoming, inclusive and ambitious school where children can learn, develop and enjoy a wide range of experiences.

The Governing Body will continue to:

- monitor progress against school improvement priorities;
- support high-quality teaching, learning and assessment;
- ensure safeguarding and pupil wellbeing remain paramount;
- support appropriate provision for pupils with Additional Learning Needs;
- scrutinise and monitor the school's challenging financial position;
- strengthen communication and engagement with parents and carers;
- support collaboration with other schools and the wider community; and ensure that governors continue to provide appropriate support and constructive challenge to school leaders.

Thank You

The Governing Body would like to record its sincere thanks to all staff for their dedication during a particularly challenging year. At our May meeting, the Headteacher also thanked governors for their support during this difficult period.

Most importantly, we would like to thank our pupils. Their enthusiasm, creativity and achievements remain at the centre of everything we do.

Finally, thank you to all parents and carers for your continued support of Llandough Primary School. Strong relationships between home and school make an important contribution to children's education, and we look forward to continuing to work together during 2026–2027.

Llandough Primary School Governing Body

